

TROY PUBLIC LIBRARY
ADVISORY BOARD MINUTES
April 5, 2001

The meeting was called to order at 7:30 p.m. by Lynne Gregory, President.

PRESENT: David Cloyd
Margaret Gaffney
Lynne Gregory
Fern Nelsen
Michael Gladysz – Student Representative

STAFF: Brian Stoutenburg, Library Director

Nancy Wheeler was excused on a MOTION by David Cloyd. SECONDED by Fern Nelsen.
4 Ayes. MOTION CARRIED.

The Minutes of the March 8, 2001 meeting were approved on a MOTION by Fern Nelsen.
SECONDED by David Cloyd. 4 Ayes. MOTION CARRIED.

The Agenda was approved on a MOTION by Margaret Gaffney, SECONDED by David Cloyd.
4 Ayes. MOTION CARRIED.

POSTPONED ITEMS

- A. Discussion of Collection Development & Management Plan.
- B. Discussion was postponed until the May meeting since the agenda packet was not received in sufficient time for Board members to adequately review.

REGULAR BUSINESS

- A. Discussion of space reorganization.
Bids were opened on April 3, 2001 and 3 bids were submitted, and all were under budget. The low bid was submitted by CA Cedroni Associates from Utica in the amount of \$134,310. This will go to Council April 9, 2001 for their award approval.
- B. Appointment of Nominating Committee.
Lynne Gregory appointed Margaret Gaffney and David Cloyd as the Nominating Committee for officers of the Library Advisory Board.
- C. Cultural Education Work Group.
Upon her approval, Nancy Wheeler was appointed to be the Library Advisory Board representative to the Cultural Education Work Group. One representative each from the Library Advisory Board, the Friends of the Library, the Historical Commission, the Historic District Commission, the Historical Society and the Museum Guild will meet throughout the summer to develop an informational brochure.

REPORTS AND COMMUNICATIONS

- A. Director's Report.
The Director's Reports are attached.

B. Board Member comments.

Lynne Gregory said he had spoken to Robert Lampertius who has exhibited art work at the Library, and Mr. Lampertius indicated that he would be interested in helping with a fund raiser for the Library. It was decided that this would be mentioned to the Friends of the Library.

Margaret Gaffney stated that the lighting in the video tape area was insufficient. This issue along with other lighting issues will hopefully be addressed in next year's budget.

David Cloyd announced that he would not be able to attend the May meeting.

C. Suburban Library Cooperative.

Lynne Gregory reported that the cooperative was looking at outsourcing payroll functions, that new routers were to be purchased, that the Cooperative Aide was no longer employed by the cooperative, and SIRSI training would begin the end of April.

D. Friends of the Troy Public Library.

The Friends finished the revision of their By-Laws.

E. Monthly Reports (February).

Circulation for the month of March compared with the same time period a year ago showed an increase of 27.9%. There was an increase in Patron visits by 11.4% (a record was set as March saw the largest total number of visitors ever at 55,185), and program attendance was up 24.9%.

F. Staff Changes.

Promotions: Roger Morton to Library Aide; Annette Ponichter to Library Aide; Karen Turk to Library Aide; Jeanette Smith to Acting Youth Librarian

Change of Status: Joyce Simowski to Substitute Librarian
Pichih Lin to Library Assistant

G. Gifts.

No gifts were received.

H. Informational Items.

April TPL Calendar, Michigan Librarian (March/April 2001)

I. Contacts and Correspondence

Sixteen written comments from the public were noted.

J. Public Participation.

There was no public participation.

The meeting was adjourned at 8:15 p.m. on a MOTION by Fern Nelsen, SECONDED by David Cloyd. 4 Ayes. MOTION CARRIED.

Respectively submitted,

Brian Stoutenburg
Library Director